

Checklist
Required documents to attach to e-form (B3)

Every applicant is responsible for his/her application. The following documents must be transmitted as an attachment to the electronic application form.

The following supporting documents must be grouped into two blocks of attachments as specified in the electronic application form and submitted within the prescribed time.

No reminder will be sent and no supporting document may be added after the closing date and time.

The required documents within each block must be scanned in a single document and numbered in the following order.

BLOCK 1 – REQUIRED DOCUMENTS FOR EVALUATION

REQUIRED DOCUMENTS – PART 1

1. The applicant must provide a certified copy of his/her doctorate degree (or an attestation of the first submission of his/her dissertation). If the applicant applied before submitting his/her dissertation, he/she must include a letter addressed to the eligibility committee indicating the date at which the dissertation will be submitted and provide a certified copy of the degree before the fellowship begins.
2. The applicant must provide a copy of his/her master's and doctoral transcript. If the applicant has not yet received his/her transcript, he/she must include a letter addressed to the eligibility committee explaining the situation.
3. The applicant must provide transcripts from exchange programs or courses (equivalences), if required.
4. For transcripts from institutions located outside Canada or the United States, the applicant must include a short letter explaining the institution's marking system.

BLOCK 2 – REQUIRED DOCUMENTS FOR ELIGIBILITY

1. A photocopy of a valid Québec medical insurance card or any other official document that proves resident status under the Health Insurance Act and the Regulation respecting the eligibility and registration of persons in respect of the Régie de l'assurance maladie du Québec. If this document is not available, the applicant must provide a letter addressed to the eligibility committee explaining the reasons, accompanied by proof that a replacement card has been requested from the Régie de l'assurance maladie du Québec.
2. Canadian citizens who were not born in Canada must provide a certified copy of a proof of citizenship.
3. For permanent residents of Canada under the 2001 Immigration and Refugee Protection Act, ch. 27, a certified copy of their landing documents (IMM 1000 or IMM 5292) or their permanent resident card or a copy of a document attesting that a permanent resident application has been submitted to Citizenship and Immigration Canada.
4. Postdoctoral research outside Québec - Additional documents for applicants who will be carrying out their postdoctoral research abroad and who want the value of the fellowship to be indexed based on the cost of living (for applicants who will have a position upon their return): A letter from the director of the research centre or university department confirming the applicant's position following the training.
5. Applicants seeking exceptions must provide an official document attesting to their suspended registration and a medical certificate that includes the reason(s) for the interruption and the duration of the suspension (refer to section 2.2 of the program rules).

The supervisor's letter of acceptance as well as the letters of reference must be completed and submitted electronically before the closing date and time of the competition. If one of the letters is not submitted by the closing date, the application will be deemed ineligible.

It is the responsibility of the applicant to provide his/her personal identification number (PIN) and number of application to the referees and his/her supervisor (and co-supervisor). The applicant must ensure that the letters are submitted before the closing date and time.