



Application No.:

IDENTIFICATION OF THE APPLICANT

Surname of candidate

Given name(s)

PIN

INSTRUCTIONS TO THE APPLICANT

You must arrange for your internship supervisor to complete a letter of acceptance, using the dynamic PDF form.

- Please fill in the name and contact information of your supervisor or co-supervisor in the section "Milieu d'accueil" of your electronic form as soon as possible;
- Once the document is saved, click on the link to send an email to your supervisor. It will be generated by the system and contains all the information on how to proceed. It is strongly recommended to ensure that your supervisor has received the e-mail;
- Once the letter has been submitted by your supervisor, you will see the transmission date in "Your file";
- The reference letters and the letter of acceptance must be submitted **no later than September 30, 2016, at 4 p.m.**

INSTRUCTIONS TO THE SUPERVISOR AND CO-SUPERVISOR

Please draft the supervisor's letter of acceptance based on the evaluation criteria indicated in the two boxes below.

Please provide a letter by using the electronic form. Instructions on how to proceed are included in the solicitation email.

Online transmission:

- Once you have received the instructions by email, you may begin writing your letter;
- The supervisor's letter of acceptance must be submitted **no later than September 30, 2016, at 4 p.m.**;
- The letter will be automatically added to the applicant's file.

LETTER OF ACCEPTANCE (maximum two pages)

- A) Indicate the extent to which the applicant's research/creation proposal fits in with your research or creation activities.
- B) Indicate the type of supervision and the activities planned to foster the applicant's integration into the host environment.
- C) Show how the host environment will enrich the applicant's experience and enhance his/her skills.
- D) Provide additional information which can help the evaluation committee to know your host environment.

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B) Indicate the type of supervision and the activities planned to foster the applicant's integration into the host environment.

FOR INFORMATION ONLY

C) Show how the host environment will enrich the applicant's experience and enhance his/her skills.

D) Provide additional information which can help the evaluation committee to know your host environment.

Identification of the Supervisor principal

Address :

Surname, Given name :

Ms Mr.

Position and Title :

Office tel. :

Email :

City :

Province/State :

Country :

Postal code :

FOR INFORMATION ONLY

Supervisor's signature

The Fonds is subject to the Act respecting access to documents held by public bodies and the protection of personal information (R.S.Q., c. A-2.1). In keeping with the Act, an applicant may, upon request, access his/her own personal information in his/her file.

The supervisor's letter of acceptance is sent to the applicant.

I ACCEPT YES NO