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Research support for new academics (Fall 2016)

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Summary

Competition year :	2017-2018
Deadline (application) :	September 29th, 2016, 4 PM
Amount :	\$15,000 per year including equipment
Duration :	Maximum 3 years (not renewable)
Announcement of results :	April 2017

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Do you have questions?



Michelle Chiasson

Chargée de programmes

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418 643-7582, poste 3161

Formerly called : Start-up program for new research professors

This version was updated on June 30th, 2016, subject to the approval of the Minister of Economy, Science and Innovation.

General information and rules

In the event of a discrepancy between the English and French versions of this program, the French version prevails. This program refers to the **Common General Rules (CGR)** [PDF](#), which are applicable to all programs of the FRQSC. Only the special terms and conditions applicable to the Research support for new academics program are indicated in this document, and these prevail over the **CGR** [PDF](#).

IMPORTANT NOTE: The Fonds uses the **Canadian Common CV** and requires a PDF file of detailed contributions (in "My account"). Refer to "[Preparing a CV for the Fonds](#)" and "[Detailed Contributions attachment to the Common Canadian CV](#)" for more details.

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1. PROGRAM OBJECTIVES

The aim of the Research support for new academics program is to:

- Enable the completion of an individual research project;

Toolbox

QUICK ACCESS

Electronics forms and personal researcher account

CV commun canadien

Canadian Common CV

APPLICATION TOOLKIT

Formulaire (Pour information)

Detailed contribution attachment to the Canadian common CV

Preparing a CV for the Fonds

REFERENCE DOCUMENTS

Common General Rules

Responsible conduct of research

Rapport final du chercheur

Assistance informatique

- Help support a new generation of researchers and university instructors by assisting new academics embarking upon their careers in establishing themselves as independent researchers and becoming competitive at the national and international levels;
- Foster collaborations between new and established researchers;
- Consolidate the research system by supporting up-and-coming research academics;
- Incite new research academics who are beginning their careers to develop original research avenues.

The Fonds encourages new academics to carry out and take part in knowledge mobilization activities (knowledge transfer activities, sharing, valorization, promotion and dissemination) with practice settings and the general public whenever relevant.

In light of these objectives, universities are encouraged to support the application by releasing the applicant from 25% of his/her teaching duties.



2. ELIGIBILITY REQUIREMENTS

Applicants must have CHUN status ([CGR PDF](#), Appendix 1) and must meet the general eligibility conditions set out in the [CGR PDF](#). In addition, applicants must:

Have a full time regular position leading to tenure in a Québec university.

Applicants must hold this position in a Québec university by June 1, 2017, at the latest;

Applicants who are not Canadian citizens or permanent residents under the *Immigration and Refugee Protection Act, 2001, c. 27*. must provide proof at the competition closing date that they meet one of the following conditions:

- have submitted a permanent resident application to Citizenship and Immigration Canada, or
- have submitted a Québec Selection Certificate (QSC) application to Immigration Québec, or
- hold a permit authorizing them to work in Canada.

Have successfully defended their doctoral dissertation before June 1, 2017;

Applicants may request an extension of their eligibility period if they have interrupted or considerably delayed their career for family reasons. Applicants on parental leave may request an extension of their eligibility period up to the maximum amount of time permitted under the *Act respecting labour standards*.

The following applicants are not eligible:

- Researchers who, on **September 29, 2016**, have held a full time regular position for more than five years at a university in Québec, elsewhere in Canada or abroad;
- Researchers who have submitted three applications to the program during their eligibility period;
- Researchers who have submitted an application to another research start-up program of one of Québec's three Fonds de recherche;
- Researchers who are (or has been) already funded through a research start-up program of one of Québec's three Fonds de recherche.



3. APPLICATION

The applicant must have obtained a personal identification number (NIP) on the Fonds website before applying.

E-forms will be available on the Fonds website at least one month before the competition closing date. Completed applications must be transmitted to the Fonds before the competition deadline.

Grant applications may be submitted in French or English. **However, the title and summary of the project must be in French.** The title and summary will be used for promotional and distribution purposes.

Any part of the application, including the annexes, that exceeds the maximum number of authorized pages will be removed from the application.

The signing applicants attest that the information provided is accurate and complete and agree to respect the rules and principles set out in the [Policy for the Responsible Conduct of Research](#) of the Fonds Société et culture. The researchers therefore authorize the institution to transmit any personal information in accordance with this policy, if applicable.

Courriel : centre.assistance.sc
Québec : 418 646-3669
Ext. de Québec : 1 866 621-7084

Lundi au vendredi
8 h 30 à 12 h et 13 h à 16 h
(vendredis d'été : 8 h 30 à 12 h)


Les demandes d'assistance
technique acheminées par
courriel sont traitées en priorité.

The following documents must be transmitted before the competition deadline:

- the *Research support for new academics* application e-form;
- the applicant's Common Canadian CV;
- the Common Canadian CV "Detailed Contributions" attachment file and all other required documents. These must be scanned in a single document, in the order specified below:
 - The "Detailed Contributions" file;
 - A letter from the university attesting that the applicant holds or will occupy a full time regular position leading to tenure by June 1, 2017. The letter must specify the date on which the applicant will be hired as well as the position held. No other document will be accepted.
 - Applicants who have not obtained their doctorate by the competition deadline must attach a letter from the appropriate authorities of their university stating that their dissertation defense will take place before June 1, 2017.
 - Applicants who are not Canadian citizens or permanent residents must include an official document attesting to the submission of a permanent residence application to Citizenship and Immigration Canada. If this step has not yet been taken, the applicant may submit:
 - an official document attesting to the submission of a Québec Selection Certificate (QSC) application to Immigration Québec OR
 - a copy of his/her work permit.(CGR, article 2.1)
 - If applicable, the necessary authorizations providing access to data or letters from partners attesting to partnership agreements, etc.
 - If applicable, appropriate supporting documents attesting to the circumstances of any leave, in the case where an extension of the eligibility period is requested for family or health reasons.

Any missing documents will render the application ineligible. No reminder will be made and no supporting documents may be added after the competition closing date and time on September 29, 2016 at 4 p.m

An incomplete application that do not contain the information necessary to establish eligibility or which cannot be evaluated will be deemed invalid by the Fonds. Any documents that are not required and which are included with the application will not be submitted to the evaluation committee. Applicants will not be notified of any information or documents missing from the application. Any documents received after the deadline for application will not be considered and applications cannot be updated.

Until agreements have been signed with the managing institutions under the "**Policy for the Responsible Conduct of Research**  (PRCR)", a copy of the certificate of ethics for the use of human subjects, human biological materials or animals as part of the project is required on the issuance of any grant, if applicable. Payment of the grant is contingent on the submission of the certificate and related documents.

Applicants will receive an acknowledgement of receipt via email.



4. EVALUATION

4.1 Evaluation criteria and indicators

Applications for financial assistance are evaluated according to the following criteria and indicators:

Expertise - 30 points

- Quality of scientific achievements and research activities, peer recognition and renown (communications, grants, "knowledge transfer activities", publications, scholarships, seminars, student supervision*, etc.) (15 points)
- Relevance to the project of the applicant's scientific achievements, research activities, experience and training (15 points)

Research project - 60 points

- Originality and contribution to the advancement of knowledge (10 points)
- Clarity of the research problem, relevance of the theoretical approach and precision of the stated objectives (20 points)
- Relevance, rigour and rationale of the methodological approach (20 points)
- Soundness of the time frame and relevance of planned dissemination activities (10 points)

Research training - 10 points



- Diversity of the activities proposed for the research training** of students and of the tasks and responsibilities planned for that purpose during the project (5 points)

* Depending on the potential for supervision offered by the institution.

** Beyond what is normally provided by the study program.


Applicants are invited to consult the **Scores and ratings grid for evaluation committees**  used by the evaluation committees.

An overall passing grade of 70% is required. A passing grade of 70% is also required for the 'Research project' criterion.

As indicated in section 4 of the **CGR**  **PDF**, the Fonds receives applications for financial assistance, checks their eligibility and submits them for evaluation by specially formed multidisciplinary committees. These committees may need to consult outside experts. The research proposal must therefore be written in such a way as to be easily understandable. The evaluation committee members and experts may be from Québec, Canada or elsewhere. The role of the evaluation committees is defined in article 4.5 of **CGR**  **PDF**.



5. GRANTING AND CONDITIONS

The Fonds informs every applicant of the results of the evaluation of his/her application and the funding decision made by the Fonds (**CGR**  **PDF**, section 5). This may be done via mail, email or a notice in the applicant's electronic file. The decisions of the Board of Directors of the Fonds are sent to the concerned applicants and institutions for the list of awards.



6. DESCRIPTION AND NATURE OF THE FINANCIAL ASSISTANCE

The financial support is an operating grant of up to \$15,000/year and covers the equipment necessary to carry out the proposed research. The grant must be used for current expenses to complete the research program.

All expenses listed in the **CGR**  **PDF**  are eligible with the following exceptions:

- The awarding of scholarships;
- Professional fees for consultation or expert advice;
- The cost of purchasing books and reference documents must not exceed \$800 per year.



7. TERM OF THE GRANT

The grant is awarded annually for the period from April 1 to March 31 for up to three years and is not renewable.



8. EFFECTIVE DATE

These rules apply to the 2017-2018 fiscal year.

Technical assistance

Monday to Friday, 8 a.m. to noon and 1 p.m. to 4 p.m.

Phone: 418 646-3669

Toll free: 1 866 621-7084

centre.assistance.sc@frq.gouv.qc.ca

Priority will be given to e-mail enquiries.

Updated June 30, 2016



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